

**TERMS OF REFERENCE**  
**CONSULTANCY TO UNDERTAKE PROJECT SURVEYS OF THE SOCIAL ENTREPRENEURSHIP,**  
**EMPOWERMENT AND COHESION IN REFUGEE AND HOST COMMUNITIES IN TURKEY PROJECT**  
**(SEECO PROJECT)**

**I. PROJECT OVERVIEW**

1. Social Entrepreneurship, Empowerment and Cohesion in Refugee and Host Communities in Turkey Project (SEECO Project) is a project implemented by Ministry of Industry and Technology (MoIT) administered by the World Bank and financed by the European Union.

2. The project of 39.5 million EUR aims to support women and youth within refugee and host communities' transition into sustainable economic opportunities and increased social cohesion through the micro-grant support provided by **Çukurova, East Mediterranean, Karacadağ, Silkroad and Tigris Development Agencies (DAs) covering 11 provinces (Adana, Mersin, Gaziantep, Adiyaman, Kilis, Mardin, Hatay, Osmaniye, Kahramanmaraş, Diyarbakır, and Şanlıurfa)**, where vulnerable refugee resides the most. The project will: (i) expand economic opportunities for mostly women refugee and host communities through support for social enterprises and vital livelihoods facilities; and (ii) improve social cohesion among refugees and host communities through enterprise development and participatory engagement in livelihoods facilities.

3. The project consists of three components: (i) Social Entrepreneurship for Women and Youth in Refugee and Host Communities, (ii) Community Livelihoods-related Facilities in Refugee and Host Communities and (iii) Institutional Capacity Strengthening and Project Management.

4. **Component 1** will finance activities to support social entrepreneurship<sup>1</sup> in refugee and host communities in the target provinces. *Subcomponent 1A* will finance support services for social entrepreneurs and *Subcomponent 1B* will fund subgrants for the incubation or acceleration of social enterprises. The elements of this approach aim to maximize the potential for success of the project-supported social enterprises and enables the participation of less-privileged women and youth in social entrepreneurship. Activities in this component will be implemented by the DAs (working with Community Implementing Partners [CIPs]) in an agreed number of cycles.<sup>2</sup> Each cycle will start with the selection of beneficiaries (new and/or existing social entrepreneurs). Selected beneficiaries will receive training and coaching, and then be supported in submitting applications (in the form of business plans) for incubation or acceleration grants. Recipients of those subgrants will then be provided with continued mentoring. A single cycle, from selection of beneficiaries to the end of mentoring support, is expected to last 18 months.<sup>3</sup> The program of incubation support services will target over 4,400 refugee and host community members, and the acceleration support services will reach about 340 existing social enterprises. *Subcomponent 1B* will finance subgrants to refugees and host community members that have participated effectively in *Subcomponent 1A*. Subgrants financed under *Subcomponent 1B* will be both incubation and acceleration subgrants. There are large differences in the opportunities for social enterprises in the different target provinces, and a vast range

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<sup>1</sup> The project defines a social enterprise to include profit-making businesses that prioritize social or environmental impact while reinvesting profit primarily in their mission and/or benefitting target social groups through employment or other activities that may increase their income. For the purposes of the project, this includes, inter alia, businesses that are established with the mission of employing, or self-employing, refugees and other vulnerable members of the community (e.g. disabled, at-risk youth, etc.).

<sup>2</sup> Please see Annex A. The Project Operations Manual (POM) and Sub Grant Manual (SGM) provide further details on project implementation. POM and SGM are available here: <https://www.sanayi.gov.tr/bolgesel-kalkinma-faaliyetleri/uluslararasi-projeler/01167b>

<sup>3</sup> With the exception of the last cycle, which will be 15 months.

of capacity among potential beneficiaries. Out of the approximately 4,400 trained, an estimated 3,720 subgrants will be provided across the 11 target provinces.

5. In order to develop sustainable microenterprises, women (and other vulnerable) social entrepreneurs supported under Component 1 will need to access a range of supporting facilities. In this scope, **Component 2** will finance: (i) the capacity building and facilitation activities for refugees and host communities to engage in participatory decision-making processes over local needs and priorities for livelihoods-related facilities under Subcomponent 2A; and (ii) the cost of establishing/renovating selected livelihoods-related facilities under Subcomponent 2B. *Subcomponent 2A* will cover the community meetings, distance learning, training workshops at the community level, community exchanges and other face-to-face or online learning events, and capacity building of women to take up intended roles. The primary goal of *Subcomponent 2B* is to establish livelihoods-related facilities and services to enhance the success of the social enterprise/livelihoods-related activity in Component 1. There will be a direct connection between the needs of Component 1 social entrepreneurs and Subcomponent 2B investments. These livelihoods-related facilities (such as marketplaces, kindergartens, and kitchens) not only help increase economic activity but will also help enhance social cohesion by providing a place where refugees and host communities interact and provide a broader reach of the project in refugee and host communities. The community facilities supported by this subcomponent will respond to local needs identified by the beneficiaries of the Component 1 social enterprise support services and subgrants, and because they are demand-led, the facilities to be financed will only be identified at the beginning of each cycle. Construction will be limited to refurbishing, extending, or upgrading existing public buildings. It is likely that the subgrants will fund livelihoods-related facilities.

6. **Component 3** will finance project management, monitoring & evaluation (M&E), and communications and visibility, as well as the targeted capacity building of national (MoIT, DAs) and local actors (local authorities, NGOs, other stakeholders) to strengthen their capabilities to support women's livelihoods development in this project and in the future.

### **Institutional and Implementation Arrangements**

7. The implementation of the project follows World Bank Policies and EU Requirements. There are six implementing agencies for the project – one at the national level and five at the subnational level. The MoIT will be the recipient of the project and the implementing agencies for Components 1 and 2 will be the five DAs implementing activities in 11 provinces as follows:

- Silkroad Development Agency (implementing in Gaziantep, Adiyaman, and Kilis Provinces)
- Eastern Mediterranean Development Agency (implementing in Hatay, Osmaniye, and Kahramanmaraş Provinces)
- Karacadağ Development Agency (implementing in Şanlıurfa and Diyarbakır Provinces)
- Çukurova Development Agency (implementing in Adana and Mersin Provinces)
- Tigris Development Agency (implementing in Mardin Province)

8. The MoIT Project Implementation Unit (PIU), under the Department for the Coordination of Development Agencies of the General Directorate of Development Agencies, is responsible for the project management and coordination and will supervise and control all surveys and their implementation, review the deliverables of this service, and approve them. Components 1 and 2 will be implemented by the participating DAs located in the target provinces. DAs will also be responsible for monitoring the implementation of internal control systems related to the funds channeled to the CIPs. Component 3 activities will be implemented by the MoIT/PIU.

9. CIP responsibilities will include organizing the selection process for refugee and host community members, to enter the social entrepreneurship program; approval of microenterprise business plans, training, mentoring, and coaching activities for incubation and acceleration, and post-creation/post subgrant supporting services (included under Subcomponent 1A); and the community mobilization and social cohesion activities envisaged under Subcomponent 2A.

10. The DAs will work with the local authorities (i.e. municipalities and Governor’s offices) in their provinces to implement project activities under Subcomponent 2B, which aims to refurbish and rejuvenate existing buildings to support livelihoods-related activities in local communities (such as childcare facilities, kitchens, workshops, etc.).

**Project Beneficiaries**

11. The project beneficiaries are the refugees and host community members in provinces with high numbers of emergency social safety net (ESSN) beneficiaries. In total, an estimated 19,000 refugee and host community members will be directly supported through project activities. For Component 1, at least 70 percent of the beneficiaries of social entrepreneurship support services and subgrants will be women, and 30 percent will be youth (both women and men, ages 18-29). An estimated 4,400 beneficiaries will be provided with training to incubate or accelerate social enterprises resulting in over 3,720 social enterprise startups or expansions. Component 2 will benefit not only the social entrepreneurs, but also a broader group of refugee and host community members through their use of the community livelihoods facilities. It is estimated that the project will reach 11,000 beneficiaries as a result of Component 2 local livelihoods investments.

**II. OBJECTIVES OF THE ASSIGNMENT**

12. The objective of the consultancy is to undertake a series of statistically representative beneficiary surveys (baseline, midline and endline) to assess project’s progress and beneficiary satisfaction with the project. In this scope, the objective of this assignment is to undertake the SEECO Project Surveys which essentially consist of three distinct parts (a) baseline survey, (b) midline survey and (c) endline survey based on the four PDOs of the SEECO Project as listed below.

- PDO1: Percentage of beneficiaries (social entrepreneurs and employees) whose earnings have increased as a result of project interventions.
- PDO2: Percentage of beneficiaries reporting that access to project-supported livelihoods facilities enables their participation in social enterprises.
- PDO3: Percentage of refugees and host community beneficiaries reporting that project activities have improved cooperation between refugees and host communities.
- PDO4: Percentage of project-supported social entrepreneurs reporting that: (a) support services; (b) subgrants, meet their needs

13. MoIT invites eligible consulting firms (“Consultants”) for the expression of their interest for the consultancy. Interested Consultants should provide information demonstrating the required qualifications and relevant experience in performing data collection and analysis for of project beneficiary surveys to inform the SEECO monitoring and evaluation efforts and assess project’s progress and performance.

14. The consultancy firm will prepare a detailed project survey methodology including details on the scope, data collection tools and analysis approach(es). Both quantitative and qualitative data collection methods shall be used. The baseline survey shall also indicate how baseline data will be compared against midline and endline data. The qualitative/quantitative research will reflect the SEECO results

framework indicators and assess key perceptions and characteristics. Questions will probe respondents on their assets, access to services, shocks and risks, coping mechanisms and their perceptions of the project, and potentially also local governance and social cohesion. During the preparation of survey methodology, the secondary data available is expected to provide additional insight towards the triangulation of the collected data. A range of project documentation will be made available to the selected firm that provides information about the project design, implementation and progress. The consultant is also expected to develop at least two triangulation instruments to verify PDO values in order to avoid possible errors and ambiguities arising from the use of any selected methodology.

15. The project survey methodology will consider the project's results framework (Annex B) to understand the relevance of Project Development Objective (PDO) level indicators with the intermediate results indicators (IRIs). The Consultant is expected to pay attention to the relationships between the IRI and PDO indicators. Reported data requires to be disaggregated according to the levels as determined by the SEECO Indicator Protocol Reference Sheet (IPRS) (Annex C). The reports for baseline, midline and endline surveys will present both separate results for each location and aggregated value for each PDO indicator.

16. The selected consultants will measure the PDO1, PDO2, PDO3, and PDO4 with the data obtained from the surveys. The consultants will conduct the project surveys on the basis of project components, component implementation cycles, and separate scopes of the PDO level indicators in consideration of the project scope and design, which are detailed in the Project Appraisal Document (PAD), Project Operations Manual (POM), and the Sub Grant Manual (SGM).<sup>4</sup>

17. It is expected that this study will measure whether the aforementioned four project objectives (measured via the PDO level indicators) have reached the given percentages with the most reasonable impact analysis method and will also assess a few additional variables defined with the PIU.

18. The selected company is expected to work closely with the CIPs that will carry out all activities of Component 1 and some activities of the Component 2.

### **III. SCOPE OF SERVICES**

19. During the assignment the Consultants shall closely work with the staff of SEECO Project Implementation Units and take into account their recommendations. In order to achieve the objectives, the Consultants will be responsible for the following tasks:

- Development of the survey methodology, work plan and data sampling collection strategy separately for each PDO
- Development of a detailed COVID-19 contingency plan according to current national restrictions (if required)
- Finalizing survey methodology, evaluation sampling strategy and survey tools based on qualitative and quantitative data collection methods separately for each PDO in consultation with PIU
- Preparing survey materials, including the survey/interviewer manual under supervising of PIU
- Preparing the questionnaires respectively Turkish, English, Arabic under supervising of PIU
- Development of CAPI (Computer Assisted Personal Interview) system and relevant data cleaning programs, in consultation with the World Bank (if required in case severe pandemic conditions)
- Conducting training workshops for field staff (supervisors, interviewers, and reporters)

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<sup>4</sup> All project documents can be viewed from the following link: <https://www.sanayi.gov.tr/bolgesel-kalkinma-faaliyetleri/uluslararasi-projeler/01167b>.

- Preparing piloting tools, conducting pilot surveys and update the tools according to the findings of pilot surveys
- Conducting on site surveys and data collection on the basis of project components, project cycles under them and separate scopes of the PDOs project cycles and separate scopes of the PDOs
- Undertaking CAPI interviews in target areas in accordance with the survey design, methodology, sampling, data collection, and COVID-19 contingency plans (if required in case severe pandemic conditions)
- Ensure proper CAPI system and data cleaning programs (if required in case severe pandemic conditions)
- Conduct data quality assessment and data cleaning, and provide a brief technical report (Data quality and consistency is the responsibility of the consultancy)
- Conduct data analysis and prepare final survey reports, including the key findings of the surveys and interim/final measures which is conducted on the basis of project components, project cycles under them and separate scopes of the PDOs according to the SEECO results framework indicators, a summary of lesson learnt, suggestions for improving future survey and detailed explanation on unfilled questionnaire and problematic questions (The reporting format will be identified under the supervision of PIU)
- Professional translation of the final survey report in Turkish, English and summary report in Arabic

#### IV. IMPLEMENTATION PLAN & DELIVERABLES

**Table 1. Implementation Plan and Deliverables**

PROJECT EVALUATION SURVEYS – IMPLEMENTATION PLAN		
PHASE	TASKS & DELIVERABLES	INDICATIVE TIMELINE
<b>Inception</b>	<p><b>Inception Report</b>, which will, at minimum, include:</p> <ul style="list-style-type: none"> <li>• Detailed survey methodology and sampling strategy, including preparing a survey methodology and sampling strategy including details on the sample size, control groups, scope, data, collection tools (quantitative and qualitative) and analysis approach</li> <li>• Quality Assurance Plan</li> <li>• Detailed work plan, including timeline, activities and backstop and</li> <li>• Risk mitigation measures.</li> <li>• Bibliography of documents/secondary data sources utilized.</li> <li>• Data collection tools (survey questionnaires; question sets for focus group discussions and key informant interviews) and guidelines</li> <li>• Questionnaires in English, Turkish, Arabic</li> <li>• Indicative outline of the survey reports</li> </ul>	4 weeks after contract signing
<b>Piloting</b>	<p><b>Piloting of the surveys</b> to ensure accurate data collection and sharing the results for review and clearance in a <b>Technical Report</b> of the pilot phase. <i>There will be a pilot for baseline and midline surveys. The surveys may be adjusted as necessary after the pilot phase.</i></p>	3 weeks after clearance of the Inception Report for the baseline pilot; Piloting should be completed 3 weeks before launch of baseline and midline surveys.

PROJECT EVALUATION SURVEYS – IMPLEMENTATION PLAN		
PHASE	TASKS & DELIVERABLES	INDICATIVE TIMELINE
<b>Data collection &amp; analysis</b>	<p><b>Implementation of surveys</b>, including final sampling, training of enumerators, conducting surveys in target provinces, and focus group discussions/interviews.</p> <p>The consultant will undertake <b>data cleaning</b> (using a reproducible process, preferably in Stata syntax) of the resulting dataset for any identified data quality issues that can be addressed. The syntax files and related cleaned data files will be shared with MoIT within 2 weeks of survey completion. In the cleaned version of the data, the consultant will include full documentation of the data, approach, replication files, as well as complete description of any changes made.</p> <p><b>Technical report on completed field work including datasets:</b> Immediately after the full survey datasets are collected, a raw, unprocessed version of the data will be shared, covering a raw data set/untreated data in Excel format and CSV format, as well as a “do file” of analyzed data, preferably in SPSS and/or Stata.</p>	<p>Surveys will be implemented 2 weeks after the pilot phase. Data collection and analysis will start 4 weeks before the submission of draft survey reports.</p> <p>1 week after the completion of data collection and analysis.</p>
	<p><b>Draft Reports</b> capturing the key results of the survey and to ensure data collection for all SEECO results framework indicators of relevance. Report should also include any lessons, experiences, recommendations. The report should be in English and Turkish. The reports (for baseline, midline and endline surveys) will present both separate results for each location and aggregated value for each PDO indicator.</p>	2 weeks after the completion of data collection and analysis phase.
	<p><b>Final Reports</b> addressing the comments and feedback on the draft report. The final report should be in English, Turkish, and an Arabic summary of the final report will be prepared. The final report will include the list of reviewed documentation, detailed methodology, list of samples, maps, list of all meetings and participants, final survey instruments, list of all visited sites and fieldwork agenda, clean data sets, table of all PDO indicators with values and targets for baseline and follow up values for mid-line review and the end-line evaluations.</p>	2 weeks after the receipt of comments on draft reports.
<b>Dissemination</b>	<p><b>Presentation</b> in English and Turkish of main findings and conclusions for de-briefing and dissemination purposes, and two-page summary (English &amp; Turkish) that can be disseminated among project stakeholders.</p>	2 weeks within the approval of the final report

20. The midline and endline survey timeline can be revised by the MoIT PIU according to the progress of the SEECO project implementation.

## V. INSTITUTIONAL ARRANGEMENTS

21. The PIU will be responsible for managing the process of revision and approval of documents and materials according to the stages, deliverables, and timeline indicated above. All produced documents should be provided to the PIU in hard copy (except for database) and electronic formats according to the agreed deadlines.

## VI. REPORTING AND APPROVAL PROCEDURE

22. The Consultant shall report to PIU and work in close coordination with the DAs and CIPs. Before proceeding to the next stage, all deliverables shall be approved by the PIU. Draft version of baseline, midline and endline survey reports will be submitted one month before the final report submission deadline.

## VII. CLIENT'S CONTRIBUTION

23. The PIU will provide the Consultants with relevant data, information and documents and will coordinate and organize its activity to accomplish this assignment. Office space and equipment are not provided under the contract, as well as visits to government bodies will be organized by the Consultants. The consultants will strictly comply with the approved plans for organizing and conducting the survey. If necessary, the Consultants will participate in the discussion of the results of the survey.

## VIII. TIMING & PAYMENT SCHEDULE

24. The assignment period is expected to be 26 months from the date of the contract signing.

### Payment Schedule

**Table 2. Payment Schedule**

<b>Deliverable</b>	<b>Timeline</b>	<b>Payment (% of the contract amount)</b>
Inception Report	3 months after contract signing date	25%
Data Collection and Analysis Reports	January 2023- February 2024 - baseline December 2023 January 2024 midline November 2024-December 2024 - endline	10% for each survey (baseline, midline, endline) 30% total
Final Reports	March 2023 - baseline March 2024 - midline December 2024 - endline	%15 for each report (baseline, midline, endline) %45 in total

## IX. QUALIFICATION REQUIREMENTS AND SELECTION CRITERIA

25. The Consultant shall comply with the following requirements (Request for Expression of Interest stage):

- Minimum 15 years of experience conducting surveys in Türkiye (working with vulnerable communities is an asset), direct experience in conducting surveys in the areas of assessment

of social-economic development projects including assessing local institutions and local self-governance, delivery municipal and social services water, sanitation and hygiene and electricity, community or youth development, social accountability in the past three years - 25 scores

- Experience with carrying out surveys under projects financed by donor agencies in Turkey such as World Bank, USAID, DFID, SDC, UNDP, other UN agencies - 25 scores
- Experience in conducting surveys in rural and remote areas of Turkey and experience in conducting surveys among key formal and informal leaders, vulnerable or marginalized groups in the communities – 25 scores
- Direct experience as a firm in conducting a comparable large scale (minimum 2,000 respondents) survey - 25 scores.
- Direct experience in managing at least five multi-province surveys in Turkey using CAPI is an asset

### **Criteria for assessment of the Consultant’s technical proposal**

1. Methodology and Work Plan.....60%
2. Work experience and qualifications of key staff member.....40%

### **Required Key Staff Members**

#### **Team Leader: 25**

**Qualification:** Master’s in Social Sciences and related fields

**Experience:**

- At least 10 years experience in in impact evaluation, project evaluation and the relevant fields and sectors mentioned in this ToR
- Leading experience a minimum of five project about the impact evaluation, project evaluation survey and the relevant fields and sectors mentioned in this ToR
- Proven skills in designing survey methods and managing survey processes
- Liaising and managing all interactions with international/ national officials and rural communities
- Flexibility and adaptability to plan, take initiative and organize work independently;
- Language proficiency in English, Turkish
- Proven experience in using SPSS, Stata, or R

#### **Research Expert: 20**

**Qualification:** Bachelor’s degree in relevant social sciences, statistics/mathematics and related fields.

**Experience:**

- At least five years of experience in impact assessment/Project evaluation surveys
- At least five years of experience in surveys using qualitative and quantitative methods
- At least five years of experience in policy assessment or evaluation of the project in socio-economic development sector
- Knowledge of multidimensional statistical methods and analysis
- Proven experience in using SPSS, Stata, or R
- Advanced proficiency in English, Turkish

#### **Analyst: 20**

**Qualification:** Bachelor's degree in relevant social sciences, statistics/mathematics and related fields.

**Experience:**

- At least five years in surveys
- Proven experience on analytical reports writing
- Knowledge of quantitative and qualitative data analyses instruments
- Knowledge of statistical methods and analysis
- Ability to clearly present findings
- Draw practical conclusions and make recommendations
- Proven experience in using SPSS, Stata, or R
- Advanced proficiency in English, Turkish

**Field and Data Cleaning Supervisor: 15**

**Qualification:** Bachelors in relevant social sciences and statistics.

**Experience:**

- At least three years of experience in conducting surveys in rural areas
- At least three years of experience in supervising data collection work in Turkey
- Knowledge of data quality assessment and data control in quantitative and qualitative research
- Knowledge of CAPI interviews technologies
- Proven experience in using SPSS, Stata, or R
- Advanced proficiency in English, Turkish

**REQUIRED NON-KEY STAFF MEMBERS**

**Enumerators**, approximately ten persons; **Data collection staff** (Interviewers); **Translators** (at least five of them have advanced in Arabic knowledge):

**Qualifications:** Student/Bachelor's degree in social sciences and related fields.

**Experience:**

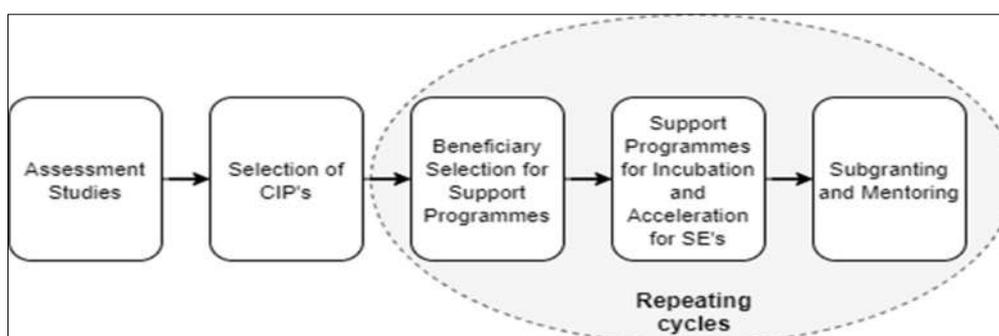
- At least two years of experience (Internship and volunteer experience accepted)
- At least two years of experience in conducting interviews for quantitative and qualitative surveys (individual contract)
- Focus-Group Discussion, Key Informants Interviews, detailed interviews
- Knowledge of CAPI interviews Technologies

## Annex A – Implementation Cycles for Component 1 and Component 2

### Incubation and Acceleration Sub-Grant Cycles (Component 1)

Incubation and acceleration sub-granting mechanism will be implemented by the DAs (working with CIPs) in an agreed number of cycles. Each cycle will start with the selection of beneficiaries (new and/or existing social entrepreneurs). Selected beneficiaries will receive training and coaching, and then be supported in submitting applications (in the form of business plans) for incubation or acceleration subgrants. Recipients of those sub-grants will then be provided with continued mentoring. A single cycle, from the selection of beneficiaries to the end of mentoring support, is expected to last 18 months and will start six months after the preceding cycle.

Figure 1. Flow of Component 1



Each cycle consists of two cohorts (including 25-30 beneficiaries) and one cycle of services will be implemented for 18-month period. The following tables describe the targeted number of beneficiaries during the implementation of the sub-grants.

Table 3. Number of Targeted Incubation and Acceleration Subgrant Per Province & DA

DA	Province	Targeted Service Beneficiary per province	Subgrant Target Per Province (84%)	Microgrants (av 1,500 EUR)	INCUBATION			ACCELERATION	
					Medium-sized (av 5,000 EUR)	Larger-size (av 8,000 EUR)	Smaller (Av 10,000 EUR)	Larger (Av 18,000 EUR)	
Silkroad DA	Gaziantep	761	637	347	174	61	43	12	
	Adiyaman	120	101	55	27	10	7	2	
	Kilis	330	276	151	75	26	19	5	
Eastern Mediterranean DA	Hatay	791	663	361	181	63	45	13	
	Osmaniye	120	101	55	27	10	7	2	
	Kahramanmaraş	300	251	137	68	24	17	5	
Karacadağ DA	Şanlıurfa	675	566	308	154	54	39	11	
	Diyarbakır	300	251	137	68	24	17	5	
Çukurova DA	Adana	394	330	180	90	31	22	6	
	Mersin	329	276	150	75	26	19	5	
Tigris DA	Mardin	252	211	115	58	20	14	4	
<b>TOTAL</b>				<b>1996</b>	<b>998</b>	<b>349</b>	<b>250</b>	<b>70</b>	

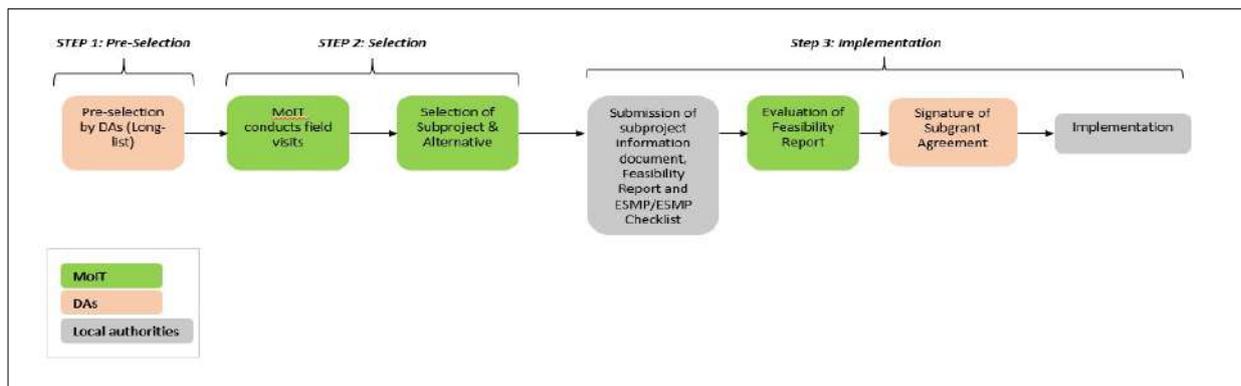
## Subgrants for Livelihoods Facilities (Component 2)

The aim of Subcomponent 2A is to mobilize host community and refugee beneficiaries of Component 1 subgrants, to prioritize the local livelihoods facilities needed to support their social enterprises and contribute to the project’s social cohesion target outcomes. Alongside their role in Component 1 and linked to each social enterprise cohort, the CIPs will be responsible for facilitating beneficiaries to prioritize livelihoods investments to be implemented under Subcomponent 2B. The CIPs will mobilize the beneficiaries of subgrants under Component 1, on a cycle basis for the identification of key priority livelihood facilities to support social entrepreneurship.

The first cycle will be organized before CIPs are recruited and on board and facilities will be selected by MoIT and DAs. The selection of first cycle subprojects will be informed by the consultations conducted with key stakeholders, including host communities and refugees, during project preparation.

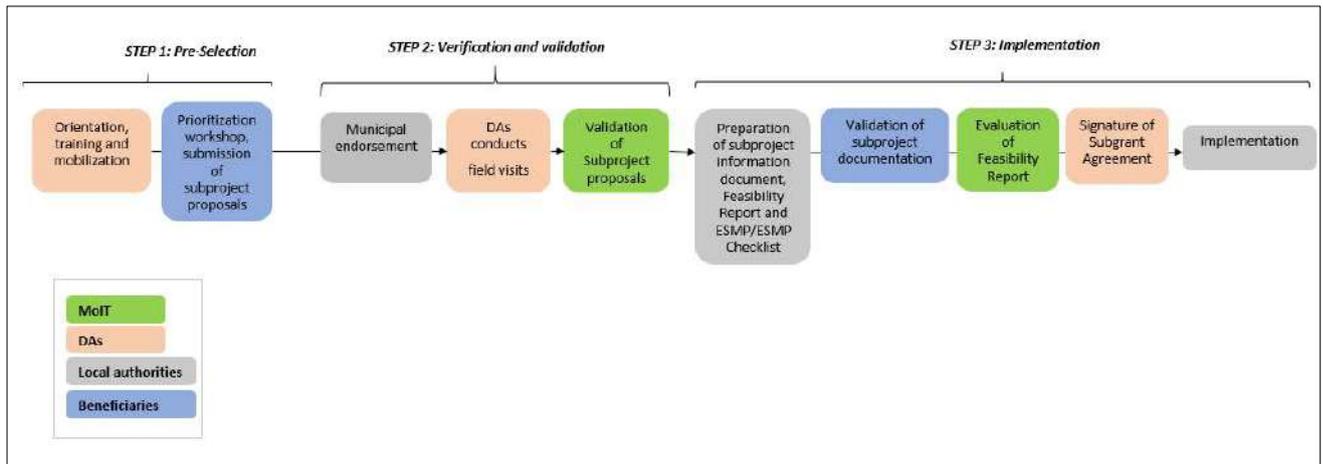
*Cycle 1: Selection led by the DAs:* The primary goal of DA-led livelihood-related facilities is to establish services and facilities that will be needed during the implementation of the incubation and acceleration services under component 1. This refers specifically to livelihood facility subprojects that support social entrepreneurship training, mentoring, and exchange between entrepreneurs.

**Figure 2. Implementation of Cycle 1 Subprojects**



*Subsequent Cycles - Beneficiary-led:* The primary goal of the beneficiary-led cycles is to establish facilities and services that will directly contribute to the success of social enterprises supported under Component 1. To ensure that there is a direct connection, these livelihood facilities will be identified and prioritized by Component 1 beneficiaries following a participatory process facilitated by CIPs. The beneficiary-prioritized livelihood facilities will facilitate the start-up, acceleration and sustainability of social enterprises in targeted provinces. The beneficiary-led cycles begin with orientation of host community and refugee beneficiaries of Component 1 and continues through the mobilization of beneficiaries, and provision of trainings, and preparation and submission of and preparation of subproject proposals by project beneficiaries, for endorsement and and validation by CIPs. The CIPs will be responsible for facilitating beneficiaries to identify, prioritize and validate official documentation about the proposed livelihoods investments to be implemented under Subcomponent 2B.

**Figure 3. Implementation of Beneficiary-led Cycles**



## Annex B – Project Results Framework

### Results Framework

**COUNTRY: Turkey**

**Social Entrepreneurship, Empowerment and Cohesion in Refugee and Host Communities in Turkey Project**

### Project Development Objectives(s)

The PDO is to improve livelihoods opportunities for women in refugee and host communities in targeted areas of Turkey

### Project Development Objective Indicators

Indicator Name	PBC	Baseline	Intermediate Targets			End Target
			1	2	3	
<b>Increased earnings for refugees and host community members</b>						
PDO 1. Percentage of beneficiaries (social entrepreneurs and employees) whose earnings have increased as a result of project interventions (Text)		0.00	50%	60%	70%	70%
PDO 2. Percentage of beneficiaries reporting that access to project-supported		0.00	50%	60%	70%	70%

Indicator Name	PBC	Baseline	Intermediate Targets			End Target
			1	2	3	
livelihoods facilities enables their participation in social enterprises (Text)						
<b>Increased cooperation within target communities</b>						
PDO 3. Percentage of refugees and host community beneficiaries reporting that project activities have improved cooperation between refugees and host communities (Text)		0.00	10%	20%	40%	50%
<b>Increased effectiveness of project implementing agencies support for SEs and refugee-related action</b>						
PDO 4. Percentage of project-supported social entrepreneurs reporting that: (a) support services; (b) subgrants, meet their needs (Text)		0.00	(a) 60% (b) 70%	(a) 65% (b) 70%	(a) 70% (b) 70%	(a) 70% (b) 70%
PDO 5. Total number of refugee and host community		0.00	2,500.00	8,500.00	14,500.00	19,000.00

Indicator Name	PBC	Baseline	Intermediate Targets			End Target
			1	2	3	
members supported under the project (Number)						

**PDO Table SPACE**

**Intermediate Results Indicators by Components**

Indicator Name	PBC	Baseline	Intermediate Targets			End Target
			1	2	3	
<b>Social Entrepreneurship for Women and Youth in Refugee and Host Communities</b>						
IR 1.1 Number of beneficiaries supported by the project receiving training to incubate or accelerate SE startups (Number)		0.00	750.00	2,250.00	3,750.00	4,400.00
IR 1.2 Number of project-supported SEs: (a) incubated; (b) accelerated (Text)		0.00	(a) 600 (b) 30	(a) 1700 (b) 130	(a) 2800 (b) 230	(a) 3350 (b) 320

RESULT FRAME TABLE

Indicator Name	PBC	Baseline	Intermediate Targets			End Target
			1	2	3	
						(of which, more than 2230 refugee beneficiary SEs)
IR 1.3 Number of refugee and host community members employed in project-funded SEs (Text)		0.00	300.00	900.00	1,500.00	2000  (of which, more than 1000 refugees employed in project-supported SEs)
IR 1.4 Number of responsible business sourcing alliances established with project support (Number)		0.00	5.00	10.00	15.00	20.00
<b>Component 2: Community livelihoods-related facilities in refugee and host communities</b>						
IR 2.1 Percentage of local authorities utilizing project funds to establish livelihoods facilities requested jointly by refugees and host communities (Text)		0.00	0.00	50%	70%	90%
IR 2.2 Number of livelihood-facilities supported by the		0.00	20.00	40.00	60.00	70.00

RESULT FRAME TABLE

Indicator Name	PBC	Baseline	Intermediate Targets			End Target
			1	2	3	
project (e.g. maker-spaces, co-worker spaces, child care facilities) that meet agreed criteria (Number)						
IR 2.3 Number of refugee and host community members utilizing livelihoods facilities supported by the project (Number)		0.00	2,000.00	5,500.00	9,500.00	11,000.00
IR 2.4 Percentage of local authorities (a) producing timely feasibility plans for livelihood-related facilities, and (b) including the project-supported facility on their annual O&M budget (Text)		0.00	(a) 100% (b) 100%	(a) 100% (b) 100%	(a) 100% (b) 100%	(a) 100% (b) 100%
IR 2.5 Percentage of livelihoods facilities operated/managed by project-supported social enterprises (Text)		0.00	0.00	20.00	30.00	35.00
<b>Component 3: Institutional Capacity Strengthening and Project Management</b>						

RESULT FRAME TABLE

Indicator Name	PBC	Baseline	Intermediate Targets			End Target
			1	2	3	
IR 3.1 Number of MoIT, TDA and other national/local stakeholders trained in social entrepreneurship and other project functions (Number)		0.00	100.00	200.00	300.00	400.00
IR 3.2 Development of social enterprise strategy and policy recommendations (Text)		0.00	(1) Update of analysis and mapping of ecosystem	(2) Workshops held on Turkey's ecosystem and international best practice	(3) Draft report with recommendations on policy, legal and financing framework	(4) Final report and dissemination workshops held.
IR 3.3 Number of learning and capacity building events held on project-related topics (Number)		0.00	7.00	13.00	19.00	25.00

**Monitoring & Evaluation Plan: PDO Indicators**

Indicator Name	Definition/Description	Frequency	Datasource	Methodology for Data Collection	Responsibility for Data Collection
PDO 1. Percentage of beneficiaries (social entrepreneurs and employees) whose earnings have increased as a result of project interventions	Measures whether the livelihood opportunities offered by the project for both social entrepreneurs and their employees have increased their earnings supported through the	Baseline, Mid-line, End-line	Review of SE accounts	Project surveys	TDA/MoIT

	project (disaggregated by refugees/host community members; gender; youth, and reported by the TDA)				
PDO 2. Percentage of beneficiaries reporting that access to project-supported livelihoods facilities enables their participation in social enterprises	Beneficiary feedback measures whether the support for livelihoods facilities better enables women (and youth) to engage in livelihood opportunities (disaggregated by gender and location)	Annual; Baseline, Mid-line, End-line	Beneficiary feedback; Survey results	Interactive community scorecard; Project surveys	TDA/MoIT
PDO 3. Percentage of refugees and host community beneficiaries reporting that project activities have improved cooperation between refugees and host communities	Beneficiary feedback measure on whether project activities contribute to greater cooperation in the community (one measure of social cohesion). "Cooperation" is defined by communities in initial community meetings for Component 2. (disaggregated by refugees/host communities, location, gender, youth)	Each cycle; Baseline, Mid-Line, End-Line	Beneficiary feedback results; Survey results	Interactive community scorecard; Project surveys	TDA/MoIT
PDO 4. Percentage of project-supported social entrepreneurs reporting that: (a) support services; (b) subgrants, meet their needs	Perception measure on whether project-supported entrepreneurs view project activities as relevant and meeting their needs (disaggregated by	Each cycle; Baseline, Mid-line, End-line	Interactive community scorecard; beneficiary survey results	Interactive community scorecard; beneficiary survey	TDA/MoIT

	refugees/host communities, location and gender, youth)				
PDO 5. Total number of refugee and host community members supported under the project	Measures the total number of beneficiaries of project activities under Components 1 and 2, includes SE trainees and subgrantees, employees and users of livelihood facilities (disaggregated by refugees/host communities, location, gender, youth)	Annual	MIS, CIP Monitoring Reports	Review of project monitoring records	TDAAs/MoIT
<b>Monitoring &amp; Evaluation Plan: Intermediate Results Indicators</b>					
<b>Indicator Name</b>	<b>Definition/Description</b>	<b>Frequency</b>	<b>Datasource</b>	<b>Methodology for Data Collection</b>	<b>Responsibility for Data Collection</b>
IR 1.1 Number of beneficiaries supported by the project receiving training to incubate or accelerate SE startups	Measures the number of participants in the support services that receive SE incubation or acceleration training/coaching support for SE development. (disaggregated by refugees/host community members; gender; youth). At least 50 percent beneficiaries of training to be refugees.	Semi-annual	MIS	Review of project monitoring reports	TDAAs/MoIT
IR 1.2 Number of project-supported SEs: (a) incubated; (b) accelerated	Measures the number of SEs incubated or	Semi-annual	MIS	Review of project monitoring reports	TDAAs/MoIT

	accelerated through project support (disaggregated by refugees/host community member SEs; gender; youth)				
IR 1.3 Number of refugee and host community members employed in project-funded SEs	Measures the number of people (in addition to the subgrantees) who join project-supported SEs to support their livelihoods SEs (disaggregated by gender and refugee/host community, employed and self-employed).	Semi-annual; Baseline, Mid-Line, End-line	MIS; survey results	Review of project monitoring reports; survey of SEs supported by the project	TDA/MoIT
IR 1.4 Number of responsible business sourcing alliances established with project support	Measures the number of companies engaged in responsible sourcing alliances developed under the project (assumes an average of 3 alliances per project TDA linked to size of allocation) (disaggregated by location)	Semi-annual	MIS	Review of project monitoring reports	TDA/MoIT
IR 2.1 Percentage of local authorities utilizing project funds to establish livelihoods facilities requested jointly by refugees and host communities	Measures whether local authorities (municipalities and Governors' offices) acted on joint community decisions for livelihoods facilities (disaggregated by location)	Semi-annual	MIS	Review of project monitoring reports	TDA/MoIT

IR 2.2 Number of livelihood-facilities supported by the project (e.g. maker-spaces, co-worker spaces, child care facilities) that meet agreed criteria	Measures the number of livelihoods facilities that meet the project ToRs (disaggregated by location)	Semi-annual	MIS	Review of project monitoring reports	TDA/MoIT
IR 2.3 Number of refugee and host community members utilizing livelihoods facilities supported by the project	Measures the number of people utilizing livelihoods facilities; includes all users of livelihoods facilities, including and beyond component 1 beneficiaries (disaggregated by gender, youth, location)	Baseline, Mid-line, End-line	Survey results	Project surveys	TDA/MoIT
IR 2.4 Percentage of local authorities (a) producing timely feasibility plans for livelihood-related facilities, and (b) including the project-supported facility on their annual O&M budget	Measures timeliness, sustainability and institutionalization of livelihoods investments by local authorities (municipalities and Governors' offices)	Semi-annual	MIS	Review of project monitoring reports	TDA/MoIT
IR 2.5 Percentage of livelihoods facilities operated/managed by project-supported social enterprises	Measures whether local authorities enable Social Enterprises to manage the facilities (e.g. kitchens, maker spaces) that the project invested in (disaggregated by location)	Semi-annual	MIS	Review of project monitoring reports	TDA/MoIT
IR 3.1 Number of MoIT, TDA and other national/local stakeholders trained in social entrepreneurship and other project functions	Measures number of learning and capacity building events as a of those	Semi-annual	MIS	Review of project monitoring reports	MoIT/TDAs

	planned(disaggregated by location, topic)				
IR 3.2 Development of social enterprise strategy and policy recommendations	Measures level of completion of MoIT support to a social enterprise enabling framework in Turkey.	Annual	MIS	Review of project monitoring reports	MoIT/TDAs
IR 3.3 Number of learning and capacity building events held on project-related topics	Measures commitment to capacity building (disaggregated by location)	Annual	MIS	Review of project monitoring reports	MoIT/TDAs

## Annex C – Project Results Framework Indicator Protocols and Reference Sheets

### PDO indicators

- PDO1: Percentage of beneficiaries (social entrepreneurs and employees) whose earnings have increased as a result of project interventions.
- PDO2: Percentage of beneficiaries reporting that access to project-supported livelihoods facilities enables their participation in social enterprises.
- PDO3: Percentage of refugees and host community beneficiaries reporting that project activities have improved cooperation between refugees and host communities.
- PDO4: Percentage of project-supported social entrepreneurs reporting that: (a) support services; (b) subgrants, meet their needs.
- PDO5: Total number of refugee and host community members supported under the project.

<b>Outcome: Increased Earnings for Refugees and Host Community Members</b>
<b>Designation: PDO-1</b>
<b>Indicator: Percentage of beneficiaries (social entrepreneurs and employees) whose earnings have increased as a result of project interventions.</b>
<b>DESCRIPTION</b>
<b>Definition:</b> This indicator measures whether the project interventions have increased the earnings of project beneficiaries (social entrepreneurs and employees).
<b>Unit of Measure:</b> Percentage beneficiaries comprising social entrepreneurs and their employees.
<b>Disaggregated by:</b> Beneficiary type (refugees/host community members; for component 2 beneficiaries, incubation or acceleration subgrant beneficiary status (grantees/non-grantees facility visitors); gender; youth; location (province).
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation:</b> This indicator will be calculated from the Project Surveys comprising the baseline (2022), mid-project (2023), and end-line surveys (2024) and will be accompanied by a complimentary methodology intended to assess the beneficiary feedback on whether they have experienced an increase in their earnings compared to the previous reporting period in order to capture the baseline and help validate the verbal statements of the respondents during the mid-line and end-line surveys. The supplementary data source for validation can be the SE accounts.
<b>Sampling Frame:</b> The sampling frame consists of beneficiaries, including refugees and host community members with access to economic opportunities through project support, including ESSN recipients. The indicator should be calculated using the survey data from the mid-line and end-line surveys. The surveys should ask whether respondents are aware of the specific project investments. The numerator is the number of respondents who report an increase in their earnings in the midline and end line surveys as against the baseline. The denominator is the number of respondents who are benefiting from the project interventions (social entrepreneurs and their employees).
<b>Reporting Frequency:</b> Baseline (2022), mid-line (2023), end-line (2024).
<b>Responsibility:</b> External Project Survey consultants will be recruited by the project to design, implement, and report on the baseline, mid-line, and end-line surveys for the target groups to be defined at the baseline stage in coordination with the CIPs. The CIPs will help define the target groups and provide support for coordination together with the cognizant

DAs, which will ensure quality control on the estimated value of the indicators. MoIT PIU will consolidate the DA level data into project level data and reporting to the World Bank will be done as part of the Quarterly Progress Reports.

**Outcome: Increased Earnings for Refugees and Host Community Members and Increased Cooperation within target communities**

**Designation of Indicator: PDO-2**

**Name of Indicator: Percentage of beneficiaries reporting that access to project-supported livelihoods facilities enables their participation in social enterprises.**

**DESCRIPTION**

**Precise Definition:** This indicator measures beneficiary feedback on whether the support for livelihoods facilities better enables women (and youth) to engage in livelihood opportunities. The beneficiaries are refugees and host community members who use the livelihood facilities.

**Unit of Measure:** Percentage of beneficiaries comprising social entrepreneurs, their employees and other users from the refugees and host community.

**Disaggregated by:** Beneficiary type (refugees/host community members); gender; youth; location (province).

**PLAN FOR DATA COLLECTION & REPORTING**

**Data Source:** Project MIS.

**Sampling Frame:** The sampling frame consists of beneficiaries, including refugees and host community members with access to economic opportunities through project support and access to livelihoods facilities established by the project, including ESSN recipients.

**Method of Data Collection and Construction/Calculation:** This indicator will be calculated from Project Surveys using randomly selected respondents, based upon Individual based surveys. The indicator should be calculated using the survey data from the mid-line and end-line surveys which will be compared to the baseline which will include the same individuals. The surveys will include direct questions as well as cross-checking/validation questions about the beneficiaries' access to project supported facilities and their participation in the social enterprises. The surveys should also ask whether respondents are aware of the specific project investments. The numerator is the number of respondents who report in the mid-line and end-line report that access to project-supported livelihoods facilities has enabled their participation in social enterprises. The denominator is the total number of respondents participating in the surveys.

**Reporting Frequency:** Baseline (2022), mid-line (2023), end-line (2024).

**Individual(s) Responsible:** External Project Survey consultants will design, implement, and report on the baseline, mid-line, and end-line surveys for the target groups to be defined at the baseline stage under the high coordination of CIPs and before CIPs activities start on the ground. CIPs to define target groups and provide support for coordination together with DAs on the ground. DAs to check and approve the indicators value. MoIT PIU will consolidate the DA level data into project level data and reporting to the World Bank will be done as part of the Quarterly Progress Reports.

**Outcome: Increased Cooperation Within Target Communities**

**Designation of Indicator: PDO-3**

<b>Name of Indicator: Percentage of refugees and host community beneficiaries reporting that project activities have improved cooperation between refugees and host communities</b>
<b>DESCRIPTION</b>
<b>Precise Definition:</b> This indicator relies on beneficiary feedback to ascertain whether project activities under component 1 and component 2 contribute to greater cooperation in the community which is a measure of social cohesion. The definition of cooperation will be defined in the methodology of the project surveys.
<b>Unit of Measure:</b> Percentage of refugees and host community beneficiaries who are part of component 1 and/or component 2.
<b>Disaggregated by:</b> Beneficiary type (refugees/host communities); gender; youth; location (province).
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation:</b> This indicator will be calculated from the data that will be made available from Project Surveys. The methodology involves asking the respondents about their perceptions of cooperation between the two communities. The numerator is the number of refugee and host community beneficiaries who report that project activities have improved cooperation between the refugees and host communities. The denominator is the total number of respondents participating in the surveys.
<b>Reporting Frequency:</b> Mid-line (2023), end-line (2024).
<b>Individual(s) Responsible:</b> The survey consultants to design, implement and report on the surveys for the target groups to be defined at the baseline stage in coordination of CIPs and prior to CIPs activities starting on the ground. CIPs are expected to define target groups and provide support for coordination together with DAs, who will check and approve the estimated indicators value while MoIT PIU is to provide consolidated reporting and data harmonization. MoIT PIU will consolidate the DA level data into project level data and reporting to the World Bank will be done as part of the Quarterly Progress Reports.

<b>Outcome: Increased Effectiveness of Project Implementing Agencies' Support for SEs and Refugee-Related Action</b>
<b>Designation of Indicator: PDO-4</b>
<b>Name of Indicator: Percentage of project-supported social entrepreneurs reporting that: (a) support services; (b) subgrants, meet their needs</b>
<b>DESCRIPTION</b>
<b>Description:</b> This indicator measures perception on whether project-supported entrepreneurs view project activities (project support services and subgrants) as relevant and meeting their needs.
<b>Unit of Measure:</b> Percentage of project-supported social entrepreneurs that report project support services and subgrants provided under Component 1 meet their needs.
<b>Disaggregated by:</b> Beneficiary type (refugees/host communities); gender; youth; location (province); activity type (incubation support program; acceleration support program; incubation subgrants; acceleration subgrants).
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.

**Method of Data Collection and Construction/Calculation** This indicator will be calculated from the Project Surveys.

**Sampling Frame:** Number of recipients of incubator and accelerator support services with access to subgrants financing (component 1). The methodology involves interviewing a duly selected sample by asking them to respond on a binary response scale: yes or no, or one or zero and qualitative questions to identify underlying reasons for the answers no. The wording of the question will be based on the specific brackets such as micro-grants, medium grants etc. duly segregated for incubation and acceleration purposes. For the overall percentage calculation, the numerator is the number of project supported SEs whose beneficiaries report that (i) project support services, and (ii) subgrants meet their needs. For the overall percentage calculation, the denominator is the total number of supported SEs.

**Reporting Frequency:** Mid-line (2023), end-line (2024).

**Individual(s) Responsible:** External Project Survey consultants to design, implement and report mid-line and end-line surveys for the target groups (SEs) to be defined at the baseline stage in coordination with CIPs and prior to CIPs activities starting on the ground. CIPs are to define target groups (SEs) and provide support for coordination together with DAs. DAs are to check and approve the indicators value. MoIT PIU will consolidate the DA level data into project level data and reporting to the World Bank will be done as part of the Quarterly Progress Reports.

**Outcome: Increased Effectiveness of Project Implementing Agencies' Support for SEs and Refugee-Related Action**

**Designation of Indicator:** PDO-5

**Name of Indicator:** Total number of refugee and host community members supported under the project

**DESCRIPTION**

**Description:** This indicator reports the number of beneficiaries of project activities under component 1 and component 2 including: (i) refugees and host community members benefiting from incubator and accelerator support services; (ii) employees hired by project supported SEs; (iii) beneficiaries who use, manage, and operate the facilities.

**Unit of Measure:** Number of beneficiaries supported under the project.

**Disaggregated by:** Beneficiary type (refugees/host communities); gender; youth; location (province); Component (Component 1 and Component 2).

**PLAN FOR DATA COLLECTION & REPORTING**

**Data Source:** Project MIS.

**Method of Data Collection and Construction/Calculation:** The number of beneficiaries of component 1 activities will be gathered by CIPs and reported in regular project implementation reports provided to the DAs and consolidated by the MoIT PIU. For Component 1, number of beneficiaries will be provided from (i) Completion of subcomponent 1a (support services) and receipt of subcomponent 1b subgrants (incubation support and acceleration); (ii) SEs reporting showing employment of host community and refugee beneficiaries; (iii) For component 2, number of visits by project beneficiaries to livelihood facilities will be calculated (data will be obtained from facility operators on a monthly basis).

**Reporting Frequency:** Quarterly

**Individual(s) Responsible:** Number of project beneficiaries will be available in activity reports prepared by CIPs, reviewed by DAs, and consolidated by the MoIT PIU in the Quarterly Progress Reports.

**Intermediate-level indicators**

**Intermediate-level indicators for Component 1 include:**

- IR 1.1 Number of beneficiaries supported by the project receiving training to incubate or accelerate SE start-ups
- IR 1.2 Number of project-supported SEs: (a) incubated; (b) accelerated
- IR 1.3 Number of refugee and host community members employed in project-funded SEs
- IR 1.4 Number of responsible business sourcing alliances established with project support

<b>Component 1: Social Entrepreneurship for Women and Youth in Refugee and Host Communities</b>
<b>Designation of Indicator: IRI 1.1</b>
<b>Name of Indicator: Number of beneficiaries supported by the project receiving training to incubate or accelerate SE startups</b>
<b>DESCRIPTION</b>
<b>Precise Definition:</b> This indicator measures the number of refugees and host community beneficiaries that receive SE incubation or acceleration training/coaching/mentoring services support for SE development under Subcomponent 1A.
<b>Unit of Measure:</b> Number of people trained.
<b>Disaggregated by:</b> Beneficiary type (refugees/host communities); gender; youth; location (province); ESSN recipients, training type (soft, business, technical).
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation:</b> This indicator will be calculated from the CIP reporting on the conducted trainings, including based on attendance sheets, certification assessments, training satisfaction surveys in terms of training quality, trainers, training materials, training venue and facilities etc.
<b>Reporting Frequency:</b> Quarterly
<b>Individual(s) Responsible:</b> CIPs will collect and provide the total number of participants on their CIP Quarterly Implementation Reports. DAs will check, validate, and approve the number of participants in their region, through the review of attendance forms of training sessions in CIPs reports and to include in the DA Quarterly Project Report. MoIT PIU will provide consolidated data on the indicator to the World Bank as part of the Quarterly Progress Reports.

<b>Component 1: Social Entrepreneurship for Women and Youth in Refugee and Host Communities</b>
<b>Designation of Indicator: IRI 1.2</b>
<b>Name of Indicator: Number of project-supported SEs: (a) incubated; (b) accelerated</b>
<b>DESCRIPTION</b>
<b>Definition:</b> This indicator measures the number of SEs incubated or accelerated through project support under Subcomponent 1B.
<b>Unit of Measure:</b>
<ul style="list-style-type: none"> <li>• Number of social enterprises (refugee and/or host community members led) receiving incubator subgrants based on approved business plans</li> <li>• Number of existing social enterprises benefiting from accelerator subgrants based on approved business plans.</li> </ul>
<b>Disaggregated by:</b> Beneficiary type (refugees/host community); gender; youth; location (province); SEs; ESSN recipients.
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation:</b> Business plans will be confirmed to approve eligible SEs to receive subgrants. Only SEs that receive the 100% of the incubation or acceleration subgrants will be counted against the indicator.
<b>Reporting Frequency:</b> Quarterly.
<b>Individual(s) Responsible:</b> CIPs will collect and provide the number of approved business plans of SEs (incubated and accelerated) for each province and receiving subgrants. The total number will be reported in CIP's regular reports to DAs. DAs will check, validate, approve those numbers in their region to include in DA Quarterly Project Reports. MoIT PIU will provide consolidated reporting as a part of Quarterly Progress Report.

<b>Component 1: Social Entrepreneurship for Women and Youth in Refugee and Host Communities</b>
<b>Designation of Indicator: IRI 1.3</b>
<b>Name of Indicator: Number of refugee and host community members employed in project-funded SEs</b>
<b>DESCRIPTION</b>
<b>Definition:</b> This indicator measures the number of refugee and host community members who are employed in project funded SEs to support their livelihoods.
<b>Unit of Measure:</b> Number of people employed (employees of project-supported SEs only).
<b>Disaggregated by:</b> Gender; Beneficiary type (Refugee/host community member); Employed and self-employed; location (province); ESSN recipient.
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation:</b> Employment by project-funded SEs means at least 2 months of continuous receipt of salary. Data will be collected by CIPs by reviewing SE expenditures and reported to DAs in CIP Quarterly Implementation Reports, which will provide information on the number of people employed in SEs.
<b>Reporting Frequency:</b> Quarterly
<b>Individual(s) Responsible:</b> CIPs will collect data and validate them during the mentoring/coaching services to be provided for SEs and approving their payment orders. DAs will check and conduct regular spot check visits and approve the indicators value. MoIT PIU will provide consolidated reporting as a part of Quarterly Progress Report.

<b>Component 1: Social Entrepreneurship for Women and Youth in Refugee and Host Communities</b>
<b>Designation of Indicator: IRI 1.4</b>
<b>Name of Indicator: Number of responsible business sourcing alliances established with project support</b>
<b>DESCRIPTION</b>
<b>Definition:</b> This indicator measures the number of companies engaged in alliances developed under the project. CIPs will link the SEs with the private sector in order to integrate them into supply value chains, be it at the neighborhood, local, or regional level through establishment of a sourcing platform to raise the awareness of investors and the business sector to purchase goods and services from these SEs.
<b>Unit of Measure:</b> Number of companies engaged with SEs.
<b>Disaggregated by:</b> Location (province).
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation:</b> Data on the number of responsible business sourcing alliances established with project support will be given in CIP Quarterly Implementation Report, based on the purchasing receipts/agreements showing the business sectors supplying goods and services from SEs.
<b>Reporting Frequency:</b> Quarterly
<b>Individual(s) Responsible:</b> CIPs will link the SEs with the private sector to integrate them into supply value chains after the signing of the sub-grant financial agreements and to establish the responsible sourcing platform to raise awareness the investors and the business sectors to purchase goods and services from SEs. CIPs will collect, provide, and approve the indicator value from SEs after the signing the respective sub-grant financing agreements during mentoring and coaching process. DAs will check, validate data, and provide consolidated reporting. MoIT PIU will provide consolidated report at the project level as part of Quarterly Progress Reports.

**Intermediate Indicators for Component 2 include:**

- IR 2.1: Percentage of local authorities utilizing project funds to establish livelihoods facilities requested jointly by refugees and host communities
- IR 2.2: Number of livelihood-facilities supported by the project (e.g. makerspaces, co-worker spaces, childcare facilities) that meet agreed criteria
- IR 2.3: Number of refugee and host community members utilizing livelihoods facilities supported by the project
- IR 2.4 Percentage of local authorities (a) producing timely feasibility plans for livelihood-related facilities, and (b) including the project-supported facility on their annual O&M budget

- IR 2.5 Percentage of livelihoods facilities operated/managed by project-supported social enterprises

<b>Component 2: Community livelihoods-related facilities in refugee and host communities</b>
<b>Designation of Indicator: IRI 2.1</b>
<b>Name of Indicator: Percentage of local authorities utilizing project funds to establish livelihoods facilities requested jointly by refugees and host communities</b>
<b>DESCRIPTION</b>
<b>Precise Definition:</b> This indicator measures whether local authorities acted on beneficiary prioritization process for establishing livelihoods facilities starting with cycles 2 under Subcomponent 2B.
<b>Unit of Measure:</b> Percentage of livelihood facilities from Cycle 2 and up that were selected by local authorities based on a prioritization process that included refugees and host communities.
<b>Disaggregated by:</b> Location (provinces)
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation:</b> The indicator takes a ratio of the number of participating local authorities signed MoUs confirming to utilize project funds to establish livelihoods facilities requested jointly by beneficiaries (refugee and host community beneficiaries participating in Component 1 social enterprise support); and the total number of participating local authorities. MoU signed between the DAs and the local authorities confirming to establish livelihood facilities that have been prioritized jointly by the refugees and host communities (Feasibility plan and O&M budget prepared by the local authorities will be included in MoU). This applies to all cycles of livelihood facilities except cycle 1.
<b>Reporting Frequency:</b> Semi-annual
<b>Individual(s) Responsible:</b> CIPs will facilitate a participatory beneficiary decision-making process and report (as part of regular reporting to DAs) on prioritized facilities by the beneficiaries. DAs will validate beneficiary decisions and collaborate with the local authorities to sign the MoU for establishing livelihood facilities. DAs will consolidate data at the regional level per province. MoIT PIU will review and approve the validity of indicator values and report as part of Quarterly Progress Reports.

<b>Component 2: Community livelihoods-related facilities in refugee and host communities</b>
<b>Designation of Indicator: IRI 2.2</b>
<b>Name of Indicator: Number of livelihood-facilities supported by the project (e.g. makerspaces, co-worker spaces, childcare facilities) that meet agreed criteria</b>
<b>DESCRIPTION</b>
<b>Precise Definition:</b> This indicator measures the number of livelihoods facilities that meet the agreed criteria.
<b>Unit of Measure:</b> Number of livelihood facilities.
<b>Disaggregated by:</b> Location (province)
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation</b> Data on the number of livelihood-facilities supported by the project that meet the criteria (Please see the relevant section of the SGM for the criteria), based on the MoU signed with each participating local authority and the criteria described in the SGM.
<b>Reporting Frequency:</b> Semi-annual
<b>Individual(s) Responsible:</b> DAs will collect data, ensure data validity, and calculate the indicator value, and input in the MIS. MoIT PIU will review and approve the validity of indicator values and report as part of Quarterly Progress Reports.

<b>Component 2: Community livelihoods-related facilities in refugee and host communities</b>
<b>Designation of Indicator: IRI 2.3</b>
<b>Name of Indicator: Number of refugee and host community members utilizing livelihoods facilities supported by the project</b>
<b>DESCRIPTION</b>
<b>Precise Definition:</b> This indicator reports on the number of visits by project beneficiaries to project supported livelihoods facilities. It is considered that an individual beneficiary may utilize project-supported facilities more than once.
<b>Unit of Measure:</b> Number of visits by project supported livelihood facilities.

<b>Disaggregated by:</b> Beneficiary type (Refugee/Host community member); Gender; youth; location (province); ESSN recipients, facility type (makerspaces, co-worker spaces, childcare facilities, etc.).
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation:</b> At each facility, a brief survey can be administered at entrance (paper-based or digital) whereby each individual beneficiary utilizing the facility answers a set of questions to collect data on beneficiary type (i.e. refugee/host community); age; gender; ESSN beneficiary status; and whether the objective of the visit (visit vs. actual usage of the facility).
<b>Reporting Frequency:</b> Semi-annual
<b>Individual(s) Responsible:</b> The DAs will be responsible for reporting on this indicator to the MoIT. Working with the DAs and facility operators, CIPs will ensure data validity and support implementation of data collection. DAs will check and conduct regular spot check visits and review records at the facility. MoIT PIU will approve and consolidate reporting as a part of Quarterly Progress Report.

<b>Component 2: Community livelihoods-related facilities in refugee and host communities</b>
<b>Designation of Indicator:</b> IRI 2.4
<b>Name of Indicator:</b> Percentage of local authorities (a) producing timely feasibility plans for livelihood-related facilities, and (b) including the project-supported facility on their annual O&M budget
<b>DESCRIPTION</b>
<b>Precise Definition:</b> This indicator measures timeliness, sustainability, and institutionalization of livelihoods investments by local authorities.
<b>Unit of Measure:</b> Percent of local authorities produced feasibility plans and allocated O&M budget.
<b>Disaggregated by:</b> Location (province)
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation</b> The indicator takes a ratio of the number of participating local authorities with approved and signed MoU including (i) feasibility plans prepared in adherence to the timeline agreed on with the entity preparing the report; and (ii) annual O&M budget allocated for the project-supported facility and the total number of participating local authorities.
<b>Reporting Frequency:</b> Semi-annual.
<b>Individual(s) Responsible:</b> DAs will collect data, ensure data validity, and calculate the indicator value. MoIT PIU will approve and consolidate reporting as a part of Quarterly Progress Report.

<b>Component 2: Community livelihoods-related facilities in refugee and host communities</b>
<b>Designation of Indicator:</b> IRI 2.5
<b>Name of Indicator:</b> Percentage of livelihoods facilities operated/managed by project-supported social enterprises
<b>DESCRIPTION</b>
<b>Precise Definition:</b> This indicator measures whether local authorities enable SEs to manage/operate the livelihoods facilities established under subcomponent 2B.
<b>Unit of Measure:</b> Percent of livelihoods facilities managed/operated by the project supported SEs.
<b>Disaggregated by:</b> Location (province)
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation</b> The indicator takes a ratio of the number of livelihoods facilities operated/managed by project-supported social enterprises and the total number of livelihoods facilities supported by the project. The data is based on a review of the MoU signed by each participating local authority and contract agreement with entities/persons for the management of those livelihood facilities.
<b>Reporting Frequency:</b> Semi-annual
<b>Individual(s) Responsible:</b> DAs will collect data, ensure data validity, and calculate the indicator value. MoIT PIU will approve and consolidate reporting as a part of Quarterly Progress Report.

Indicators for Component 3 include:

- IR 3.1: Number of MoIT, TDA and other national/local stakeholders trained in social entrepreneurship and other project functions
- IR 3.2: Development of social enterprise strategy and policy recommendations
- IR 3.3: Number of learning and capacity building events held on project-related topics

<b>Component 3: Institutional Capacity Strengthening and Project Management</b>
<b>Designation of Indicator: IRI 3.1</b>
<b>Name of Indicator: Number of MoIT, TDA and other national/local stakeholders trained in social entrepreneurship and other project functions</b>
<b>DESCRIPTION</b>
<b>Precise Definition:</b> This indicator tracks the number of staff from MoIT, DAs and other national/local stakeholders participated in learning and capacity building events including trainings; workshops; conferences; and study visits as of those planned in accordance with the capacity building plan to be approved by MoIT PIU. Project functions may include trainings on M&E; MIS; GRM; Safeguards; Financial Management and Disbursements; Procurement; and Operational arrangements concerning the project.
<b>Unit of Measure:</b> Number of staff training days spent in trainings, workshops, conferences, and study visits (implemented for capacity building purposes).
<b>Disaggregated by:</b> Gender; topic.
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation</b> The indicator tracks the number of participants from MoIT, DAs and other national/local stakeholders trained in social entrepreneurship and other project functions. It is expected that individual beneficiaries of trainings will attend more than one activity/event.
<b>Reporting Frequency:</b> Semi-annual
<b>Individual(s) Responsible:</b> PIU will collect attendance data (supported by consulting firms/consultants that undertake trainings) and submit all training days data in the project MIS. MoIT will report on consolidated data as a part of Quarterly Progress Report.

<b>Component 3: Institutional Capacity Strengthening and Project Management</b>
<b>Designation of Indicator: IRI 3.2</b>
<b>Name of Indicator: Development of social enterprise strategy and policy recommendations</b>
<b>DESCRIPTION</b>
<b>Precise Definition:</b> This indicator measures level of completion of MoIT support to a social enterprise enabling framework in Turkey.
<b>Unit of Measure:</b> Documents approved by the WB.
<b>Disaggregated by:</b> N/A
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Quarterly Progress reports.
<b>Method of Data Collection and Construction/Calculation</b> The indicator tracks the development of social entrepreneurship strategy and policy recommendations for adapting the policy and the legal and financing framework to promote social enterprise development in Turkey, based on the following type of potential outputs: (i) Updates/briefs on social entrepreneurship ecosystem with recommendations; (ii) workshops and other events held on social entrepreneurship (deliverable would be a summary note of such events); and (iii) draft/final reports with recommendations on policy, legal and financing framework.
<b>Reporting Frequency:</b> Annual
<b>Individual(s) Responsible:</b> MoIT PIU will prepare and review the deliverables, and upon review and confirmation by the World Bank, finalize the deliverables. The progress against the deliverables will be reported as a part of Quarterly Progress Report.

<b>Component 3: Institutional Capacity Strengthening and Project Management</b>
<b>Designation of Indicator: IRI 3.3</b>
<b>Name of Indicator: Number of learning and capacity building events held on project-related topics</b>
<b>DESCRIPTION</b>
<b>Precise Definition:</b> This indicator measures the number of learning and capacity building events including: (i) trainings; (ii) workshops; (iii) conferences and (iv) study visits organized for MoIT, DAs and other national/local stakeholders. Learning and capacity buildings events are those events related to social entrepreneurship and other project functions, as described in IRI 3.1.
<b>Unit of Measure:</b> Number of trainings/workshops/conferences/study visits.
<b>Disaggregated by:</b> Location (province).
<b>PLAN FOR DATA COLLECTION &amp; REPORTING</b>
<b>Data Source:</b> Project MIS.
<b>Method of Data Collection and Construction/Calculation</b> The indicator counts the total number of learning and capacity building events (trainings, workshops, conferences etc.) held on project-related topics. Project reports of consulting firm which will provide information on delivered learning and capacity building events.
<b>Reporting Frequency:</b> Semi-annual
<b>Individual(s) Responsible:</b> Consulting Firm will collect/provide data after capacity building event is delivered and submit all records in their regular project reports. MoIT PIU will review, approve, and consolidate data as a part of Quarterly Progress Report and reflect in Project MIS.